

Main Identity

From: "Suzanne Skipper" <suzanne_skipper@scps.k12.fl.us>
To: "suzanne skipper" <suzanne_skipper@scps.k12.fl.us>
Sent: Saturday, December 10, 2011 4:38 PM
Attach: Proposal for FCTE 2012Be the Light-1.doc
Subject: FCTE Newsbox

Greetings to all !

Let's take the time to thank those around us and join together in a collaborative effort to remain adamant to those we serve the most---OUR STUDENTS and OUR PASSION-LANGUAGE ARTS! The love of literature, writing, reading and sharing-it is our spirit and calls for the committed to continually manifest attention to the needs of collaboration and focusing on professional development. Thank you for your continual membership to FCTE and support of our organization as we respect your professional tenacity.

The 2012 Proposal for the FCTE Annual Conference is attached. This is your opportunity to share best practices or curriculum success with your colleagues at our upcoming FCTE Conference to be held in Lake Mary, October 19-20, 2012.

Katie Jane Shytle-Second Vice President and 2012 Conference Chair

The deadline to submit all Spring entries for our English Journal is fast approaching! Send all entries to Dr. Kathy Froelich : KFroelich@fsu.edu

Applications for FCTE positions:

We have some openings on FCTE's Board of Directors at this time. If you are interested in joining the board and sharing your leadership skills, please email Jan Graham your letter of intent, your resume, and a letter of recommendation from a colleague or supervisor. The FCTE Board of Directors meets four times per year. Board members are reimbursed for travel to meetings. All

FCTE Board of Directors must be FCTE members and NCTE members.

Historian/Parliamentarian:

- Serves as advisor on previous practices/policies, general knowledge of the organization, and continuity of professional services.*
- Searches records on request to furnish information about the council.*
- Maintains FCTE archives.*
- Takes pictures or videos and creates a memory book of the FCTE Fall PDI.*

PDI Facilities Chair:

- Works closely with the Second VP (Program Chair) on matters relating to the Fall PDI.*
- Makes necessary physical arrangements for the Fall PDI related to facilities and equipment, including food, beverage, service, and other duties deemed necessary by the Program Chair.*
- Knows how to problem solve in cases of equipment failure during the Fall PDI.*

PDI Vendors/Exhibits Chair:

- Works closely with the Second VP (Program Chair) on matters relating to the Fall PDI.*
- Keeps a current list of vendor contact information and updates it as necessary.*
- Sends out and posts on-line a vendors' exhibits letter and exhibit/advertising order form, including advertising space in the program.*
- Records vendor positions on a first-come, first-served basis, leaving select table areas for large vendors who make substantial financial contributions for the success of the PDI.*

- *Sends email confirmation of exhibit space requests.*

Members may respond to Jan Graham's email - grahamj@leonschools.net or grahamfamily1@comcast.net if interested.

*Best wishes for a lovely holiday season and Happy 2012!
Warmly,*

Suzanne Skipper

FCTE Executive Secretary
Instructional Specialist
Content Support Team
Seminole County Public Schools
407-733-0321

[Florida has a very broad Public Records Law. Virtually all written communications to or from School District Personnel are public records available to the public and media upon request. E-mail sent or received on the School District system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.]