



*Be the Light, Be the Change, Be the Leader in the Classroom*



**PROGRAM PROPOSAL FOR 2012 PROFESSIONAL DEVELOPMENT INSTITUTE**

Proposals submitted by SURFACE MAIL must be postmarked no later than May 21, 2012.  
Proposals received ELECTRONICALLY must be received no later than **May 31, 2012.**

**Proposal SUBMITTED BY:**

**Name:** \_\_\_\_\_

**Institutional Affiliation & Location:** \_\_\_\_\_

**Home Address: Street** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Phone Numbers: Office/Cell** \_\_\_\_\_ **Home** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**FORMAT OF SESSION:**

Panel Presentation     Roundtable     Classroom Demonstration

**AUDIENCE LEVEL OF INTEREST:**

Elementary(K-5)     Middle(6-8)     Secondary(9-12)     College/University     General

**Title of Session:** \_\_\_\_\_

**Annotation: (50 word description of the presentation for use in the program booklet**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Please attach a one-page description that includes the following:** Session Title, Objectives, In-Depth description of the presentation (Agenda, materials, reflection of theme, etc.), descriptions of your qualifications and credentials, names and contact information of any co-presenters.

**EQUIPMENT:**  Screen     Electrical outlets for other equipment

(Check box ONLY IF DEFINITELY needed. **FCTE canNOT provide LCD or overhead projectors)**

The **JEAN STALLINGS MEMORIAL GRANT** is meant to honor teachers who exemplify the vision, dedication, integrity, and talent that Jean herself possessed. It is presented to a member who presents an innovative idea at the annual institute. The award provides for the reimbursement of out-of-pocket expenses (up to \$500.00). **If you would like you to be considered for this grant, please check this box.**

MAIL proposal form and description to: Katie Jane Shytle, 702 Magnolia Place, Winter Haven, FL 33884, or EMAIL Proposal and description to: katiejaneG@aol.com